



To accompany the CFIR, evidence must be provided to show how the full cost of both your course fees and living expenses will be covered for the full duration of your course. The purpose of this document is to help you know which pieces of evidence we will accept.

**Acceptable Evidence**

Sponsor Funded Student

- Official Sponsor Notification – this must be on the Sponsor’s headed paper and provide the type of support (fees and/or maintenance), the amount of support being provided, the period of sponsorship, to whom the payment will be made (to the student or the College) and contact details for the purposes of billing if payable to the College.

Self-Funding Student

- Bank letter – this must be in English on the bank’s headed paper stating the amount of available funds.
- Bank Statement – a summary of the account balance (this does not have to be a full statement with specific details of payments and receipts). More than one statement can be provided to meet the total sum required and they can be in any currency.
- Bank Account passbook – the bank’s name must be visible on the page with the relevant balance.
- Guarantor Letter – this must be provided if your fees are being paid by another person and must be accompanied by bank related evidence (as covered above) to prove the funds are available.
- University / College Payment advice from Student Finance (PGCE students only)
- Postgraduate Loan:
  - Confirmation of loan including the amount of the loan, OR if this is not available:
  - Proof of application for the loan including the amount applied for, OR if this is not available:
  - Self-confirmation of eligibility
- Overseas Government / personal loan confirmation.

**Not Acceptable Evidence**

- A guarantor letter without additional bank related evidence
- Monthly payslips or any other proof of monthly salary income
- Screen print of online bank account
- Bonds / shares / land / houses or other non-cash assets owned

The ‘acceptable evidence’ items listed above are examples and other suitable evidence that meets the financial requirements will be accepted. Please send all evidence with your completed CFIR. If any further evidence / information is required you will be contacted by the College.