



Magdalene College Visitors Policy

This policy applies with immediate effect to 31 December 2020.

The policy may be reviewed during this period if there is a significant change in local or Government guidance.

This policy document has drawn upon current Government regulations on social distancing, households and social bubbles in addition to advice and guidance from the University. All College Members and visitors should adhere to these provisions in order to minimise the risk of virus transmission.

All permitted visitors must adhere to the College Code of Conduct which includes the policy on the wearing of face masks.

Visitors to College for academic purposes

Magdalene College permits visitors for academic purposes, this includes students from other Colleges for supervisions, supervisors using College facilities to carry out supervisions, researchers using the historic libraries and, non-Magdalene members of the Chapel choir and their singing teacher for the purposes of choir rehearsal, Chapel services and singing lessons.

Visitors for academic purposes will be required to show a form of identification (students and supervisors should use their CamCard). The Director of Music will provide a list of all non-Magdalene members of the Chapel choir. Visitors are restricted to access only those areas within the College applicable to their academic purpose. Visitors are not expected to sign in/out of College.

Research using the historic libraries collections is by appointment only.

Toilet facilities which may be used by this group of visitors will be indicated outside the relevant supervision room or, in the case of researchers and choir, the Deputy Librarian (Historic Collections) or Director of Music respectively will advise.

Magdalene Alumni and other non-current Members

The College is currently closed to all Magdalene Alumni and non-current Members except for specific visits agreed by appointment.

Visitors to College indoor communal areas (cafeteria, bar, etc.)

No visitors are permitted to these areas.

Visitors to College for sporting and recreational activities

The College does not have any contact sporting facilities on site.

The College squash court is currently not in use. Should it be brought back into use later in the Michaelmas Term it will be reserved for College Members only. No visitors will be permitted to use the squash court.

The Eton Fives Court is closed for Michaelmas Term 2020. For more information please contact the Head Porter rlc78@cam.ac.uk

The use of any College or MCR punt is not permitted until division of term.

Current Magdalene College students living-out are permitted to access College facilities, subject to observing policies for these areas and maintaining social distancing e.g. College Library, College grounds.

Visitors to College student or Fellows' accommodation areas

Due to the high risk of transmission during the early part of term **NO** household visitors will be permitted in any College accommodation. This includes any Magdalene households mixing. In order to allow a student from a single-person College household to socialise when using the College Bar or dining in Cripps Gallery, such students will be permitted to form groups of up to 6 people from among students in other single-person College households. It is not permitted to form a group with any non-single person household. Each student from a single-person College household may join 1 group only and the 'membership' of that group is then fixed. Groups must be registered in order to place table bookings.

This policy will be kept under review, the first review being 20 October 2020, and thereafter there will be a weekly review. Any change in policy will be based on current guidelines, legal requirements and the data available on the date of review. Examples of data taken into account will be: participation in and results from the asymptomatic testing programme, levels of local reported cases, levels of positive test results from those with symptoms both in Magdalene and other Colleges.

Overnight visitors in student or Fellows' accommodation

No overnight visitors are permitted in student or Fellows' accommodation areas (this covers all accommodation both in and outside College precincts). For those Fellows in accommodation which is their family residence, visitors are permitted, including overnight. Their visitors are not permitted access to the College. This policy will be reviewed at the same points as the visitor policy above.

(All guest rooms within the College are currently closed for use).

Magdalene students and Fellows seeking to visit other Cambridge Colleges are advised to check with the relevant College beforehand as policies differ due to variations in accommodation.

Please note: the concept of forming a 'social bubble' does not apply to Magdalene College accommodation. For further information please see <https://www.cam.ac.uk/coronavirus/students/guidance-for-all-students/guidance-for-resident-students>

Student family/friends

The College is currently closed to all visitors except those visitors for academic purposes. Family or friends who are assisting students with luggage may do so on the day of arrival/departure only. Students are restricted to one 'helper'. Students requiring the assistance of more than one person e.g. due to a disability, should contact the Head Porter rlc78@cam.ac.uk in advance of arrival at College. Family/friends must restrict their movements to/from the student accommodation and their appointed car park. Family or friends needing to use toilet facilities should use the facility allocated to the student (this is indicated on the pinboard inside the student's room).

Guests dining in College at Formal Hall or High Table

No dining guests are currently permitted in College. Further details on dining in College will be published separately.

Members of the General Public

Magdalene College is currently closed to the general public. Potential students to Magdalene College may be permitted to visit the College, this is by arrangement only and cannot be guaranteed. For information contact the Academic Office admissions@magd.cam.ac.uk

Other external visitors to College such as contractors, College advisers, etc. are by appointment only. The Porters' Lodge must be informed in advance of the visitor and they will be required to register at the Porters' Lodge on arrival.

Gate closures

With the exceptions of the main College gate in Magdalene Street and Benson Court gate, all gates will remain closed. College Members will be required to carry their access card/key with them at all times. The main College gate and Benson Court Gate will be open one side only.

The main College gate will be open from 6.00am until 8.00pm (06.00-20.00hrs) daily. The Benson Court gate will be open from 6.00am until 6.00pm (06.00-18.00hrs) weekdays and closed at weekends.