

Filming, Photography and Audio Recording Fees

This fee scale must be read alongside the [Filming, Photography and Audio Recording Policy](#), which outlines when filming, photography, audio recording and drone flights across the Magdalene College site and properties requires permission and when it does not.

Any room hire, audio visual (AV), and catering fees are additional and are negotiated separately with the Conference team as appropriate. [Events and Conference Terms and Conditions](#) for booking and cancellations will apply to any confirmed room hire, AV or catering bookings.

For requests requiring permission, fees may be levied and a schedule must be agreed in writing in advance. Schedule changes made once the booking commences may lead to permission being withdrawn or additional charges being made where applicable. Fees are charged for the time required to set up and take down a shoot, as well as for the shoot itself. Changes to Magdalene College's property must be agreed in writing in advance; the costs for making these changes and making good afterwards must be paid by the booker.

Fees from £2,000 upwards include chaperoning, one planning visit lasting less than two hours and one technical visit lasting less than two hours, all within standard working hours. Requests which exceed this may incur additional charges.

For fees under £2,000, if a fee for chaperoning or staff support needs to be levied, the minimum charge is £200 per half day.

The College may ask organisers to sign its own location agreement. If organisers wish to use their own location agreement, the College reserves the right to add any legal charges incurred to the fees charged for the filming project.

As part of our commitment to sustainability, we encourage all visitors to use sustainable transport methods to reach the College. If bulky equipment needs to be brought to the site then we may be able to reserve a parking spot, subject to availability. Fees for more extensive parking on site, or for exclusive use of outside spaces, are negotiated separately.

Events and Conference Terms and Conditions will apply if a chargeable filming agreement is cancelled after it has been confirmed between the College and the third party.

If a College alumni Member acts as the lead booker, they will be offered a 10% discount on the full price of the booking.

For charity requests, charges may be reduced or waived depending on scale, filming purpose, chaperoning requirements, and any connection to the College.



Category	Activity and equipment	Requests by and locations allowed	Reason and content	Charges (exc VAT)
1	Personal use only: • Still photography and filming • Handheld cameras, video recorders and phones only.	Requests by: • Resident College members and staff and their guests • Alumni • University members • Conferences and event delegates • Bed and breakfast guests • Wedding guests • Visiting public Locations allowed: • All outdoor areas open to the public • Any internal areas open to the person for the purpose of their visit (such as the Chapel for a wedding guest).	Not for broadcast or commercial use, in line with what is permitted within the College's filming policy and official signage. Only people known to the filmmaker/photographer/audio recorder and who know where the product will be disseminated will be recognisable in the film/photograph/audio recording.	No charge - permission implied when entrance is allowed.
2	During events only: • Still photography and filming.	Requests by: • Room bookers • Event attendees. Locations allowed: • Only within the room(s) or external area hired for the event.	Commercial or personal use, as agreed within room booking agreement. Event organisers to set their own permissions for attendees. No staff members to be filmed or photographed without written permission.	No charge - included in any room hire and AV fee.



Category	Activity and equipment	Requests by and locations allowed	Reason and content	Charges (exc VAT)
3	Small scale still photography or filming: - Groups of up to five people involved - Only minor disruption - Only minor peripheral equipment such as tripods or lighting - Limited chaperoning required	Requests by: Resident College members.	Non-commercial filming directly related to member's academic activities or subjects of academic interest.	From £0 per hour, with any fee levied related to the level of staff support and chaperoning required to enable the filming.
4	Small scale still photography or filming: - Groups of up to five people involved - Only minor disruption - Only minor peripheral equipment such as tripods or flash lighting - Limited chaperoning required.	Requests by: Anyone who is not a resident College member, including commercial producers or organisations.	Books and periodicals.	Starts from £500 per day.
			Commercial including media and merchandising.	Starts from £2,000 per day.
			Other uses including those: - relating to or promoting activities from which the College will benefit directly or indirectly, such as admissions advertising - relating to subjects of strong academic interest relevant to the College.	From £0 per hour, with any fee levied related to the level of staff support and chaperoning required to enable the shoot.



Category	Activity and equipment	Requests by and locations allowed	Reason and content	Charges (exc VAT)
5	Medium scale filming: • Groups of up to ten people involved including actors/ presenters and crew • Professional equipment • Intermittent access or activity restrictions, without severe impact on College activities.	Any defined as medium scale.	Any defined as medium scale.	From £5,000 per day.
6	Large scale filming • Groups of eleven people or more involved including actors/ presenters and crew • Professional equipment • Generators or College utilities requirements • Significant access or activity restrictions.	Any defined as large scale.	Any defined as large scale.	From £6,500 per day.